



2021

OPERATIONS POLICY MANUAL

(Incorporating)

RULES, REGULATIONS & BY-LAWS

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DEFINITIONS

Club – means a rugby league football club or multi-sport club established and/or affiliated with QRL for participation in RLI competitions.

Competitions Committee – means the committee appointed by the Board of RLI in accordance with its powers to govern in an advisory capacity on all matters relating to administering a junior and senior competition.

Default player – means any registered player to your club that owes money for the season.

Destination Club – means any club that a player wishes to transfer into.

Finance Committee – means the committee appointed by the RLI Board in accordance with its powers to govern in an advisory capacity on all financial matters associated with administering rugby league in Ipswich.

Financial Year – means the period commencing 1 October in any given year and concluding on 30 September of the subsequent year.

Game – means the organization, administration of and participation in the game of rugby league conducted within the RLI jurisdiction.

Game Development Committee – means the committee appointed by the RLI Board in accordance with its powers to govern in an advisory capacity for all matters relating to developing the game of rugby league.

Governance Committee – means the committee appointed by the board of RLI in accordance with its powers to govern in an advisory capacity for all governance matters relating to the Game.

Independent Person – a person who does not hold a current position (either permanent or casual) within the administration of a club within RLI jurisdiction.

Code of Conduct – means policies provided by the National Rugby League Limited (NRL) that relate to the required behavior and conduct of all participants associated with rugby league within RLI jurisdiction.

Online Registration – means the registration platform administered by the NRL (MySideline).

Office Bearers – means the Chairperson, Secretary or Treasurer of an entity.

QRL – means the Queensland Rugby Football League Limited. **QRL Board** – relates to the Board of Directors of the QRL.

Region – means QRL South East Queensland Region.

RLI – refers to the entity known as Rugby League Ipswich Limited.

RLI Administration – the operational office of RLI unless referring specifically to club, SEQ Region or QRL as the context requires or permits.

RLI Board – persons appointed to represent and administer the affairs of rugby league within the RLI designated area in accordance with delegation from the QRL (Region).

RLI Rules – those rules and regulations adopted by RLI for the running of the game of rugby league within the RLI jurisdiction as approved by the SEQ Region from time to time.

Source Club – means any club that a player has registered to or signed a Player Agreement with, in the preceding season and wishes to transfer to another club.

Special Circumstances – includes matters relating to the relocation of a player; (e.g. irreconcilable differences between a player and club; no suitable grade in which a player can participate at a club) and other matters which the RLI Board, SEQ Region Manager, RLI Manger and/or QRL Board consider appropriate from time to time.

Sub-Ordinate - any club member, volunteer, employee, player, coach, official, or match official associated with an Administration Unit of a club.

Tribunal – means any Disciplinary, Judiciary, Disputes or Appeals Tribunal convened in accordance with the rules as delegated by the RLI Board (or Region or QRL) as required from time to time.

PART A



PART A – RUGBY LEAGUE IPSWICH RESPONSIBILITIES & CLUB AFFILIATION

1.0 RUGBY LEAGUE IPSWICH

1.1 RLI BOARD

The RLI Board shall in determining the status of operations within RLI jurisdiction, make all rules that it deems necessary for the conduct of competitions and the running of the Game in its authority. This may include delegation of powers by way of appointed committees to meet and act in an advisory capacity to the RLI Board. At all times the RLI Administration and RLI Board shall conduct their affairs and operations in accordance with the rules of the QRL and Region and shall be answerable to the Region in the first instance.

The main objectives of the RLI Board are to provide direction in regard to:

- the making and running of competitions including trials (and all rules and regulations in relation to those competitions)
- the levying of fees
- determination of safe and suitable venues
- rules and regulations regarding the conduct of players and officials
- approval or otherwise of sponsorship to ensure compliance with direction from the QRL
- deferring or cancelling of matches
- eligibility of players
- sound financial management
- strategic direction

Any person who is elected to the RLI Board must **not** hold an executive or committee role within a local club.

1.2 ADMINISTRATIVE ROLES AND RESPONSIBILITIES

The Constitution of Rugby League Ipswich embodies the key sections of the Sports Governance Principles produced by Sport Australia to assist and provide guidance with league operations and governance issues.

CONSTITUTION - RUGBY LEAGUE IPSWICH

1.3 RLI BOARD MEMBERS

- Of sufficient size and composed of independent people with appropriate range of skills and independence to ensure responsibilities are met
- Each new Board Member must undergo an induction or orientation program
- Chair any Board Committees in place
- Prescribe and regulate rules to govern the Game in Ipswich
- Provide good governance and guide the future direction of the sport in Ipswich
- Distribute Summary of monthly meetings to affiliated club (via company Secretary)

1.4 RLI COMMITTEE MEMBERS

At the first meeting following the AGM held by RLI or at such date as RLI may determine/approve, committees deemed appropriate to act in an advisory capacity to RLI may be appointed by the Board and meet as required and be chaired by a member of the RLI Board.

RLI Committees include:

- Competitions
- Finance and Risk Management
- Game Development
- Governance
- Match Review
- Tribunals (Disciplinary and Judiciary)

RLI CORPORATE GOVERNANCE CHARTER

Each of the above shall where possible be made up of at least three (3) members and will usually include members of the RLI Administration and/or Board/ Committee members. A member shall be ineligible to sit on any Review/Tribunal matter where a potential conflict of interest may arise. This includes any member of a Review Committee/Tribunal, who shall not be eligible to sit on any appeal hearing into the matter.

Committees will meet as required to address relevant matters, which in turn will be reported to the RLI Board at its monthly meetings.

RLI Administration will provide the administrative support to the RLI League Manager and the RLI Board and related committees as required.

1.5 RLI AFFILIATED CLUBS

All clubs in the RLI defined area must affiliate with and play under the Rules of RLI.

Each club which desires to participate in the Game under the control of RLI in any given Football Year must complete the QRL affiliation application and affiliation agreement distributed by RLI by the dates specified in the documents and prior to fielding any team in a match during that Football Year.

RLI has the right to refuse an affiliation application if the club has failed to meet its financial commitments with RLI or the Region and/or the club is in breach of any QRL or sub-ordinate rule and has failed to remedy that breach within a reasonable time following receipt of written notice of that breach from the RLI League Manager.

In addition to any other grounds determined by the Region and/or RLI for rejection of an affiliation application from a club, should that club then not complete and lodge an affiliation application for the following year by the date specified in the application, RLI shall be entitled to reject such application and that club will be ineligible to vote at the next RLI Annual General Meeting.

[QRL JUNIOR AND SENIOR AFFILIATION APPLICATION](#)

PART B



PART B – GENERAL OPERATION (JNR & SNR)

1.0 JUNIOR AND SENIOR COMPETITION

Competitions will be classified as Junior (under 6 to under 17 years) and Senior (Under 19 and above) grade.

All RLI clubs and eligible players will participate in an NRL Player Development Program.

[NRL PLAYER DEVELOPMENT FRAMEWORK](#)

Guidelines for players in under 6 to under 12 Competitions inclusive are as follows:

- competition ladders and scores are not published
- no final series
- no premiership trophies
- all teams play an equal number of games across the competition where possible
- teams are structured in a fair and honest manner so that teams/players of similar ability playing against each other as often as possible where clubs have more than one (1) team in the competition
- teams are divided into "Pools" rather than "Divisions"

1.1 ADMISSION PRICES

In accordance with Rugby League Ipswich Local Laws

| JUNIOR COMPETITION (U6-U17) | |
|--|--------------------------------------|
| Junior Competition (U6-U17) Regular Home and Away Season <ul style="list-style-type: none">• Under 18 free | Maximum (\$2) |
| Junior Competition Finals Series (U13-U17) – Finals Series <ul style="list-style-type: none">• Under 18 free | \$5 (\$3 aged or Disability Pension) |

| SENIOR COMPETITION | |
|---|---------------------------------------|
| Senior Competition Regular Home and Away Season <ul style="list-style-type: none">• Under 18 free | \$7 (\$4 Aged or Disability Pension) |
| Senior Competition Finals Series <ul style="list-style-type: none">• Under 18 free | \$10 (\$5 Aged or Disability Pension) |

QRL/RLI passes shall be recognized by all clubs during competition rounds with entry subject to the terms and conditions printed on the passes.

1.2 VENUE FACILITIES

The playing field/s shall be marked and managed in accordance with the approved Rugby League Laws of the Game, International, Junior Rugby League Laws 6 -12 Years.

[RUGBY LEAGUE LAWS OF THE GAME INTERNATIONAL LEVEL](#)

[NRL JUNIOR RUGBY LEAGUE LAWS 6 -12 YEARS](#)

Each host club will ensure that the venue is presented in an appropriate manner with adequate ground officials and equipment to ensure the welfare of players, match officials and spectators.

Each venue shall provide as a minimum standard unless otherwise sanctioned the following amenities and services:

- Home and away change rooms
- Separate match officials change rooms with toilet and shower
- Provision of an elevated area for videography of matches and all elevated areas must comply with necessary regulatory approvals
- Public toilets for men, women and disabled
- Canteen facilities
- Public address system
- Scoreboard

- Ambulance access
- Access to ice and water

1.3 MEDICAL FACILITIES

Each dressing room / Sports Trainer tent shall provide:

- A table for observing, assessing and treating players
- Facilities for adequate disposal of used materials and contaminated waste
- Access to ice and water

1.4 COACHES / FACILITIES / SIDELINES AREA

Under no circumstances will abuse and/or advice to officials be permitted.

Match Officials or duty managers may request any person on the bench to leave the bench area and may refer to the individual in his/her match report.

Team officials must not enter the field of play.

A player who is currently serving suspension will not be permitted on the sideline or bench.

Coaches, Team Officials & Match Officials must wear appropriate enclosed shoes at all times to participate in their role. Breaches of the above conditions may result in the club/team/individual being penalized by RLI.

Senior competition coaches

Coaches are permitted to view the match from the team's bench, or behind the goal posts. All coaching must be conducted from the team bench or outside the official field of play (fenced or designated spectator area) or in a coach's box.

Junior competition coaches

At all times, the coach must remain at the team bench.

Both home and away team benches must be on the same side of the field. Team benches must:

- Have adequate seating for each team placed parallel to the touch line; and
- Have personnel directly related to the conduct of that match only (i.e. coaches, interchange players, trainers, team manager, medical officers etc.).

1.5 MATCH OFFICIAL FACILITIES

The home team shall be responsible for providing adequate security for match officials, their dressing room, access to ice and water and their entry and exit from the playing field and venue.

1.6 FIELD EQUIPEMENT

NRL PREFERRED FACILITY GUIDELINES

Corner posts, of a non-rigid material and not less than 1.25m high, shall be placed at the intersection of each touchline and goal line.

Goal posts pads shall be a maximum width and depth of 50cm.

The following lighting standards are required for training and competition matches:

Training: 50 lux Competition: 100 lux

The host club is responsible for having its field lines marked and painted in strict accordance with International and National Junior Rugby League guidelines.

All clubs are to use only QRL licensed footballs that display the current QRL logo for sanctioned matches.

1.7 VIDEOGRAPHY

Senior Competition fixtures - Rugby League Ipswich will provide a videographer to record all senior fixtures. The cost to video all Senior matches shall be charged annually to the club as per the schedule of fees and charges. *Refer part F of this document for more information.*

The host club is to provide suitable elevated infrastructure and power required.

All material recorded will become the intellectual property of RLI, who is entitled to use such property in any manner it deems appropriate for the promotion and administration of the competition.

Junior competition fixtures are NOT to be videoed. Rugby League Ipswich will organize for the junior competition final series to be videoed. Clubs are to advise RLI office of children under protection orders or in care that are not to be filmed or photographed.

1.8 SALE AND CONSUMPTION OF LIQUOR

Senior competition - *In accordance with QRL STANDARD COMPETITION RULES FOR SENIOR COMPETITIONS WITHIN QRL SEQ DIVISION (2.8)*

The sale of alcohol shall comply with the *Liquor Act* 1992 (Qld) and Guidelines for Liquor Licensees as administered by the Office of Liquor and Gaming Regulation. In particular designated licensed areas shall be marked. Clubs shall have regard to the QRL memo dated 18 August 2009 recommending the sale of low or mid strength alcohol only at matches.

All Clubs must comply with the QRL and Lion (XXXX) partnership requirements as set out in Circular 358 QRL Sponsorships for 2018 emailed to all clubs 5th November 2019.

Junior competition - No sale and/or consumption of alcohol shall be permitted at any ground or venue whilst junior rugby league fixtures or activities are underway. This includes prior to and during any such fixture/activity.

[LIQUOR LICENSING - QRL](#)

Community liquor permits must be obtained if your club wishes to sell alcohol on a one-off occasion or home games. Online Links for applications:

[QLD GOVERNMENT](#)

2.0 PLAYER MANAGEMENT

2.1 PLAYER / UNIFORM EQUIPEMENT

The design of the playing uniforms of all clubs affiliated with RLI shall be registered with RLI on or before 1 January of each Football Year, who will ensure it is recorded with the Region.

Unless otherwise advised all registered uniform-designs must display the current QRL logo on jerseys and shorts and comply with current policies and direction of the QRL regarding advertising on uniforms. Refer to [QRL guidelines](#).

RLI shall refuse any proposed club uniform design that does not comply with QRL/Region rules or is not distinctive from other registered designs.

[DH & FR BIBS – 8 Years to 12 years](#) - players in these positions must wear the appropriate official attire.

A player must not wear any item that might prove dangerous to other players. If in doubt a player/team should have such item approved by the match officials prior to commencement of the match.

A player may wear compression garments conditional upon:

- The length of the garment must not extend below the elbow or knee of the player, outside the neck of the jersey or length of the playing sock;
- The color of the garment shall be black or an approved colour matching the colour of the playing shorts;
- Full length compression garments are not permitted unless prior approval has been obtained through the RLI League Manager.

A referee may instruct a player to remove any item or part of equipment which is deemed to be dangerous and that player cannot take any further part in the match until the item/equipment is removed. The player must retire from the playing field to remove the offending item if the start/re-start of the match would otherwise be delayed.

2.2 REPRESENTATIVE CLASSIFICATION

In order to qualify for, trial or be chosen in a representative team, a player must be first registered with a club in that Football Year. That is, trials from mid-October to mid-January of a given year will require registration for the following season. Proof of registration will be required to allow participation (e.g. letter from club confirming registration for the coming year).

Any player chosen for representative trials (squads) will be required to fulfil their obligations of playing and training with their registered club. Failure to do so may make the player ineligible for selection in representative teams.

Players must return to playing at and training with their registered clubs following completion of representative duties or risk becoming ineligible for future representative selection.

Any player chosen in a representative squad, who does not make the final team, and has not played representative football previously will be classified as not a representative player and may request a transfer to another club subject to the other rules regarding player transfers being applicable. A player who does not make the final team but is subsequently called up to play a representative game will be deemed a representative player.

All Under 16 and Under 18 representative squad members in the junior competition MUST register back to their last registered local league club.

2.3 COACHES / SPORTS TRAINERS / LEAGUE SAFES

All coaches, sports trainers and league safe officials must be registered to their respective club in their respective role on MySideline prior to commencement of the season.

All coaches appointed by a club shall be required to be correctly accredited in accordance with the applicable age or grade (including representative teams) they are coaching.

No coach shall enter the field of play under any circumstances.

[NRL COACHING ACCREDITATION GUIDE](#)

There is also a minimum accreditation requirement to coach a team / age group. Please check the requirements with your club / league as they may vary slightly.

| Age | Course |
|----------------------|--------------------------------|
| U6-U12 | Community Coaching Course 6-12 |
| U13+ | Community Coaching Course 13+ |
| Representative Teams | Senior Club Coach Course |

Any coach, prior to being permitted by a club to actively supervise a coaching session, must be accredited in accordance with QRL RULES, REGULATIONS & BY-LAWS 4.2.1

Queries regarding Coaching, Sports Trainer and League Safe Accreditation email: ipswich@qrl.com.au

All Sports Trainers and League Safes will be required to be correctly accredited and registered in accordance with the NRL Rules.

2.4 LEAGUE SAFE

LEAGUE SAFE is an online injury and illness awareness course and is **NOT** a trainer qualification/accreditation. It is the minimum requirement for all people who run messages and provide water to players on-field. No more than two LEAGUE SAFE personnel from any one team can enter the field of play, unless invited by the Referee to do so. LEAGUE SAFE qualification is valid across all age groups from 6's to senior grades.

NRL ON-FIELD POLICY

In addition to the current NRL on field policy, Rugby League Ipswich will require each club hosting international fixtures to have 1 accredited NRL Level 1 Sports Trainer (must hold a current minimum Level 1 NRL accreditation) per international field in use. Please note this Sports Trainer is in addition to the minimum Trainers required.

Rugby League Ipswich requires a minimum level 1 Sports Trainer assigned to each international team. This rule will supersede the current NRL on field policy for these age groups.

All Sports Trainers and League Safe officers must be wearing the appropriate QRL approved apparel.

LEAGUE FIRST AID /SPORTS TRAINER LEVEL 1 & 2

| Age | Minimum Personnel Required | Minimum Accreditation Required |
|--------|---|--|
| U6-7 | One (1) x First Responder for up to four (4) matches being played on an International Field. | League First Aid; or NRL Level 1 Sports Trainer; or NRL Level 2 Sports Trainer |
| U8-9 | One (1) x First Responder for up to three (3) matches being played on an International Field. | |
| U10-12 | One (1) x First Responder per game | |
| U13-15 | One (1) x First Responder per team for each game | NRL Level 1 Sports Trainer |
| U16+ | One (1) x First Responder per team for each game | NRL Level 1 Sports Trainer; or NRL Level 2 Sports Trainer. |

| Course | Time | Cost | Qualification/s Received | Re-accreditation |
|------------------------|--|-------|--|---|
| League First Aid | Online eLearning plus 7 hours face to face | \$80 | League First Aid HLTAID003 Provide First Aid HLTAID001 Provide CPR | League First Aid need to be reaccredited every 3 years |
| Level 1 Sports Trainer | Online eLearning plus 12.25 hours face to face | \$170 | NRL Level 1 Sports Trainer HLTAID003 Provide First Aid HLTAID001 Provide CPR | Level 1 Sports Trainer needs to be reaccredited within 3 years. |
| Level 2 Sports Trainer | Online eLearning plus 16 hours face to face | \$350 | NRL Level 2 Sports Trainer PUAEME004A Provide Care for Suspected Spinal Injury | Level 2 Sports Trainer needs to be reaccredited within 3 years. |

A Sports Trainer or League Safe may enter the field of play to treat an injured player and must wear the appropriate official attire.

LEAGUESAFE – APPROVED YELLOW SHIRT / VEST

LEAGUE FIRST AID – APPROVED GREEN SHIRT / VEST

NRL LEVEL 1 SPORTS TRAINER – APPROVED BLUE SHIRT / VEST

LEVEL 2 SPORTS TRAINER (“Head Trainer”) – APPROVED ORANGE SHIRT / VEST

[NRL ON-FIELD POLICY](#)

Where benches are supplied, and it is safe to do so, they must be used – teams are not to sit wherever they please.

Junior competition - A maximum of six (6) officials only (e.g. Sports Trainers, Coaches, League safe and/or Duty Officials) will be permitted on a bench.

2.5 BLUE CARDS

RLI requires all RLI executive members, RLI employees, club executives, committee members, club coaches (all levels), managers, sports trainers (all levels), LeagueSafes and persons over 18 years of age who are directly involved with persons under the age of 18 years of age to hold a current Blue Card. **NO BLUE CARD = NO INVOLVEMENT.**

All clubs must keep a current and ongoing register of their coach and volunteer members’ Blue Card numbers and expiry dates. Blue Card numbers must be recorded on each member’s MySideline profile.

All clubs must submit their Blue Card register to Rugby League Ipswich prior to April 30th and again before July 30 of that same season.

All Blue Card applicants or cardholders must be linked to their current club/organization.
Volunteer Blue Cards are free of charge:

[BLUE CARD LINKING FORM](#)

[NRL ON-FIELD POLICY](#)

2.6 VOLUNTEERS

All club volunteers such as team managers, sports trainers, League Safe, and other volunteers who hold any official position within the club must be registered as that role on MySideline to be covered by the club’s insurance. All clubs should upload a recent photograph and Blue card information to the MySideline database of those volunteers, directly involved with a team.

3.0 GAME MANAGEMENT

3.1 ABANDONMENT

Abandoned matches will not be re-scheduled and RLI will have the power to determine results and action based on the circumstances surrounding the cause for the match to be abandoned. Unless more than half the game has been completed, where the team in front on scoreboard will be declared the winner. Final score points will be allocated to for against tables of each team.

3.2 CANCELLATION / POSTPONEMENT

It is the responsibility of the Home Club to notify the RLI Administration if their grounds are in doubt for play. RLI administration will advise of what action to take.

3.3 Game Procedures

Items to note for scoring this year

- Game Sheets will need to submit to RLI for Round 1 & 2 only – even though all scoring will be done online, checks will need to be done to ensure all players taking the field are registered and clubs have a clear understanding of the online process.
- While there will be registered player spot checks throughout the season, responsibility falls on Managers and ultimately the Clubs to ensure players taking the field are registered & volunteers accredited. It is the Club that will have to pay fines and take all liability if players take the field unregistered
- Teams must be loaded each week by Team Managers, from Under 6s to A Grade. This will not be done by QRL Staff (as was done previous years)
- Host Club Timekeepers to score, with Managers of each team given the option to sit with the Timekeepers
- No try scorers or conversions will be recorded against the players name, only +4 for try and +2 for successful conversion for U13 to A Grade.
- Scoring is only for Under 13s to A Grade; NO scoring is permitted for U6 to U12.
- There will be no 321s for junior competitions

RLI Respect Protocol:

- 2 x Games Controllers to stand in center of field prior to kick off.
- Both teams file out together and acknowledge their opposition in the center of the field.
- Coaches of both teams to join players in the center of the field to acknowledge each other.
- Referee completes coin toss with Coaches, Captains and Games Controllers in the center of field when teams have lined up.
- The Referee is not to commence the game until the previously mentioned protocols have taken place. If a venue is running behind time, the Referee, Captain and Coach of the home and away sides will meet 10 minutes prior to the kick-off of the game.
- Both teams and coaches to show appropriate acknowledgement to each other at the end of the match.

Match Reports (Team Sheets):

- 7.3 Each club must allocate all players and staff to games on the Online Results area of MySideline. The deadline for this (except for Finals Series games) is 12 midnight on the Thursday night preceding the game. Where teams have been formed through a combination of players from two clubs, team staff must get the permits in place before the team sheet deadline of 12 midnight Thursday night.
- 7.4 The deadline for teams who are receiving a forfeit to allocate players to games is also 12 midnight on the Thursday night preceding the game. Clubs failing to allocate players to teams receiving a forfeit should be aware that this may affect a player's number of games for finals eligibility. No extension will be granted on this deadline.
- 7.5 The home team shall be responsible for printing the team sheets from the MySideline Match Results – use "NRL both teams", The host club is required to contact the Local League office before to 3pm on Friday prior to the fixture have the match team sheet emailed to the host club if the fixture is a brumby.
- 7.6 Before the commencement of the game, home team Managers should check the team lists and make alterations by hand, then provide the team list to the away team's Manager, who is responsible for then returning the team list to the Operations Box Manager before the game commences. Both Managers are to initial the team sheet to show that the team list has been checked. The Host Club needs to check that there are no two players on the lists with the same number.
- 7.7 Because the FR and DH vests cover jersey numbers, Managers are required to make a note on the Team Sheet of the players who fill these roles – e.g. "FR first half #9" and keep those notes up-to-date if they change because either the FR or DH is replaced due to injury.
- 7.8 No scores are recorded for Under 6 to Under 12 – the team sheets are for the record of games played only.
- 7.9 For Under 13 to Under 17 games, alterations to the online team lists can be made up to 15 minutes before the commencement of the match. Online changes cannot be made during a match. If this deadline is missed and the host club has printed the team sheets, make the changes on the printed Team Sheets for alteration later.
- 7.11 Under 13 to Under 17 games are to be live scored, with a manual record, including tries and goals scored

by players, kept on the printed team sheet in case of internet or computer failure during the game.

- 7.12** Team sheets for all grades are to be kept and stored by the club and made available upon request from RLI.
- 7.13** The Host club scorers shall be responsible for the accurate recording of the match scores and for the completion of the match sheet including notation of dismissed players both temporary and permanent.
- 7.14** The Host Club Scorer shall have the referee verify and sign the team sheet only if there is an incident which needs to be reported – referees do not need to sign team sheets where there is no incident to be reported.
- 7.15** 9am on the Monday morning following the game is the deadline for: -
- Receipt of Match Sheets – as above (rule 7.11)
 - Any protest about incorrect scoring - this must be submitted by the Club executive (i.e. not a coach, manager, parent or other individual) to the RLI office via email.
- 7.16** **3,2,1 Best and Fairest SENIORS only**
- The winning teams coach nominates the 2 points for the opposition team and the unsuccessful coach nominates the 3 and 1 points to the opposition team. This can be noted on cards and handed to the scorer's box at the end of the fixture. These cards along with any final score disputes should be emailed to the ipswich@qrl.com.au before 9am Monday following the fixture.

3.4 CLUB OFFICIALS

Host clubs are responsible for providing officials as defined by RLI for all matches, timekeeper, scorer, sin bin facilities, and sign on table.

All fields are to be correctly and clearly marked, corner posts and goal post pads in place and safety perimeter fencing to the playing field(s) provided. Dressing room facilities are to be kept clean and tidy at all times.

Senior Host clubs are responsible for policing the responsible serving and unlawful consumption of alcohol at their ground and must comply with the QRL partnership obligations such as Lion (XXXX).

Duty officials should at all times be approachable. The best way to defuse most situations is to be non-confronting and understanding to the needs of referees, touch judges, players, team officials and spectators.

Host Club must have two (2) Duty Officials and one (1) from each visiting team per international field in use. Such Officials are to be clearly identified.

Minimum Age for Duty Official – 18 years.

Minimum Age for Club supplied Touch Judge – 14 years.

4.0 FEMALE RUGBY LEAGUE

4.1 SEQ WOMENS COMPETITION

The SEQ Women's Competition is governed by SEQ Region and operated by Brisbane Rugby League.

Contact details for SEQ Women's Competition:

Contact Name: Liberty Jones

Email Address: l.jones@qrl.com.au

Phone number: 3367 6028

4.2 SEQ GIRLS COMPETITION

The SEQ Girls Competition is governed by SEQ Region and operated by Rugby League Gold Coast.

Contact details for SEQ Girls Competition:

Contact Name: Linda Saunders

Email Address: l.saunders@qrl.com.au

Phone number: 5522 7722

PART C



PART C – COMPETITION RULES & PROCEDURES

1.0 PLAYER MANAGEMENT

1.1 JUNIOR AND SENIOR REGISTRATIONS

Birth certificates, current passports and current driver's licenses are the only acceptable documents for proof of age (unless otherwise approved by RLI/Region).

All players must be registered annually, and registration is to be *fully completed and approved by RLI, prior to taking part in playing/training*.

Registration is fully completed only when:

- *Compulsory documents and/or photo ID must be uploaded to MySideline to be approved by RLI (PLAYERS PENDING REGISTRATION ARE NOT FULLY REGISTERED)*
- *A transferring player has accepted their transfer and fully completed the transfer. (This includes portability transfers)*

Any club playing an unregistered player will attract a fine as per the schedule of fees and charges with the possibility of loss of competition points. this will be at the discretion of Rugby League Ipswich.

Any club wishing to dual register players must, prior to playing any such player, submit a Portability Transfer Request through Mysideline. This transfer must be fully completed before the player can play for the dual registering club.

All players requiring medical clearance certificates must not play or train until such certificate is received by the player's registered club.

Registrations shall not be accepted after 30 June in a Football Year unless in the opinion of the SEQ Region Manager, the circumstances fall under the definition of Special Circumstances (as defined in this document).

1.2 JUNIOR PLAYER TRANSFERS

[QRL RULES, REGULATIONS & BY-LAWS OF QUEENSLAND RUGBY LEAGUE LIMITED – Rule 4.1.6](#)

4.1.6 TRANSFER OF JUNIOR REGISTRATION

In any Football Year, a Club participating in a QRL Competition shall not register more than five (5) Junior players in any one Junior age group or Senior grade who in the preceding Football Year were registered with another Club affiliated with the QRL. Of these five (5) Junior players, no more than two (2) shall be from any one (1) Junior Rugby League Football Club.

Junior Representative players shall not be eligible to apply for transfer of registration in the Football season following the participation as a Junior Representative Player. A representative player will be required to fulfil their obligations of playing and training with their registered club. Representative players must return to playing at and training with their registered clubs following completion of representative duties

A Junior Representative Player as defined in these rules is a player who has played at a Local League representative level or higher. This is not inclusive of school sport participation

A Club may seek a written exemption from this Rule 4.1.6 from the relevant Region where it considers that there are Special Circumstances (as defined in these Rules). The relevant Region Manager may grant such an exemption where he or she considers at his or her absolute discretion that there are circumstances that fall within the definition of Special Circumstances.

RLI EXCEPTIONS TO RULE 4.1.6

Prior to the SEQ Region Manager considering a request for any of the above reasons the player and/or parents may be required to attend a meeting with the RLI Manager and/or the SEQ Well-being & Education Officer to discuss the application to transfer. Player/Parent should provide relevant documentation to support their request. Both affected clubs may also be required to provide information concerning the request.

Each application for clearance must be accompanied by the administration fee or the Region Manager will not consider the request.

A \$200 (GST Inclusive) administration fee is required for an appeal to be considered. Part of the fee in the amount of \$100 (GST Inclusive) will be refunded if the player chooses to take the option presented by the Region Manager.

A parent or primary care provider has the right of appeal to the SEQ Region Manager over any decision regarding requests for transfer.

1.3 SENIOR REGISTRATIONS

[QRL RULES, REGULATIONS AND BY-LAWS OF QUEENSLAND RUGBY FOOTBALL LEAGUE LIMITED](#)

4.1.7 SENIOR PLAYER REGISTRATION All Senior players shall complete the registration process as approved by the QRL and administered by the relevant Administration Unit for each Football Year in which the player desires to play. QRL existing Player Agreements made before the adoption of these Part 4 Rules shall not be affected by these Rules. A Region Manager shall not accept a player's registration for a Football Year after 30 June of that Football Year unless in his/her absolute discretion, the player's circumstances fall within the definition of Special Circumstances.

4.1.9 CONDITIONS A player is entitled to enter into a Player Agreement with any Club, Local League or Region for a minimum period of one (1) Football Year, providing the player does not have an existing Player Agreement or existing player registration or has failed to fulfil any financial obligations to any Club, Local League or Region.

4.1.9 RENEWAL OF SENIOR PLAYER AGREEMENTS the Player Agreement may contain an option or options for the renewal of the Player Agreement by the Club or Local League, if it has been agreed upon with the player, provided that:

- (a) the conditions of the option/s are laid down clearly; and
- (b) the original term of any Player Agreement will be for a minimum period of one (1) Football Year.

1.4 SENIOR PLAYER AGREEMENT

By entering into a Player Agreement, the player acknowledges and agrees to adhere to and comply with provisions of Rules. If there is a discrepancy between the player and the club who are party to any Player Agreement, such dispute must be referred to the RLI Manager.

SENIOR PLAYER PAYMENTS – Local Law

All player payments are to be abandoned in 2021

1.5 MANAGEMENT OF PLAYERS OVER 40 YEARS OF AGE

[QRL RULES, REGULATIONS & BY-LAWS OF QUEENSLAND RUGBY LEAGUE LIMITED](#)

MEDICAL CLEARANCE (Aged Players) A Person who has reached the age of forty (40) years or is reaching that age during a Football Year and desires to participate in a Game under these Rules must provide to the relevant Registration Unit a certificate or report prior to participating in any Game, training session or carnival.

The certificate or report must be issued by a Medical Practitioner registered in Queensland stating:

- (a) that the Person is medically fit to participate in a body contact sport; and
- (b) such other qualifications, terms and conditions as may be required by the QRL's insurance provider as part of the registration process

1.6 SENIOR PLAYER ELIGIBILITY

Senior A grade and Reserve Grade are open aged competitions for players having attained a minimum age of 18 years prior to 1 July of that year of competition.

Under 19 Competition is a restricted age competition for persons who will have attained the age of 18 or 19 during that year of competition and will not have turned 19 as at 31 December of the year prior to the competition commencing.

A senior player cannot play in a lower level game if he/she has already played a game that is of a higher level in the same competition round or final round. (E.g. A player who plays A Grade on Saturday cannot play Colts or Reserve Grade on Sunday in the same competition round or final round)

There are four (4) eligibility categories for qualifications – (Level One (1) being the highest level and Level Four (4) being the lowest level)

Level One – RLI A Grade

Level Two – RLI Reserve grade

Level Three – RLI Colts

Level Four – RLI C Grade

Any coach, manager or official of the club who is found guilty of knowingly playing ineligible players may be subject to sanctions imposed via the Disciplinary Tribunal process.

1.7 REPRESENTATIVE PLAYERS

In accordance with QRL STANDARD COMPETITION RULES FOR SENIOR COMPETITIONS WITHIN QRL SEQ DIVISION (3.11)

(a) QRL Rule 4.1.17 applies to any player selected for a representative team. However, the Leagues may, in their discretion, allow players over 28 years of age who have a reasonable excuse to be excused from playing. Leagues may, in their discretion, allow players under 28 years of age to be excused from playing under special circumstances. Any decision to excuse a player under special circumstances does not create a precedent for other players.

1.8 JUNIOR PLAYER ELIGIBILITY

AGE ELIBILITY

QRL RULES, REGULATIONS & BY-LAWS OF QUEENSLAND RUGBY LEAGUE LIMITED

- (a) A Junior Player is a player who has not attained the age of eighteen (18) years and is not otherwise entitled to register under these Rules as a Senior Player.
- (b) All junior age groups will be restricted to the age competition nominated whereby players will not have attained that age as at 31 December in the year prior to the competition commencing.
- (c) A Junior player who will attain the age of five (5) prior to July 1, in the current year of competition, that player may with the written consent of the relevant Regional Manager, Coach and his or her Parent or Primary Care Provider, register in any under six (6) age group competition.
- (d) All age groups from under 6 to under 12 inclusive, will compete in competitions with no ladders or scores published, and no finals. U6- U12 will be playing in pools rather than divisions. Clubs will endeavor to structure their teams in a fair and honest manner so that teams/players of similar ability are playing against each other as often as possible, to ensure maximum participation.
- (e) Any entitlement for a player who has attained the age of 17 years to register as a Senior Player is subject to the following consents, unless they qualify for exemption via rule 4.1.3 (c). Exemption must be obtained at the time of registration and prior to participating in a Senior Competition.

As a senior player either of the following must occur;

a) Confirmation by the Club that the Junior Player has fulfilled all commitments to their Junior Grade competitions and consent to the registration by the Coach, Regional Manager and Parents or Primary Care Provider.

c) Where a Junior player has attained the age of seventeen (17) years (prior to one (1) July, that player may with the consent of the Club and his or her Parent or Primary Care Provider, register and play in any Senior grade competition in that year notwithstanding there is no under eighteen (18) competition in that league.

- (f) A player turning sixteen (16) during any calendar year is eligible to play in any under sixteen (16) or eighteen (18) Junior competitions providing there is no seventeen (17) age group.
- (g) Where a player plays junior and senior grade within a Football Year, the player must fulfil the appropriate junior/senior qualifying rules of the Region/RLI for finals.
- (h) Any player must complete the registration process approved by the QRL including his or her parent or Primary Care Provider's consent to play in any junior grade match and/or senior grade match (if applicable) and produce evidence of date of birth using the acceptable documents. (Birth Certificate, current Passport or current Driver's License).

- (i) The Region Manager shall not accept a registration for a Football Year after 30 June of that Football Year unless he or she considers in his or her discretion that the player's circumstances fall within the definition of Special Circumstances (as defined in these Rules) and such further special circumstances that the QRL Board may determine from time to time and are circulated in writing to all Region Managers. (QRL Rule 4.1.5)
- (j) Eligible players will be given the opportunity to apply for NRL's 18-month Registration Window. Approved players will need to meet the criteria stated in the Development Framework.

NRL PLAYER DEVELOPMENT FRAMEWORK – 18 MONTH REGISTRATION WINDOW

18 Month Registration Window

8.10 All Junior players that are born in the second half of the calendar year (July 1 – 31 December) are eligible to apply for the 18-Month Registration Window

In the first instance a player within Rugby League Ipswich wanting to be considered for the 18-month registration window a player must:

1. Be born in the second half of the calendar year (1st July – 31st December).
2. Forfeit their right to play up an age group, including the players 'true' age group.
3. Not be considered for representative teams.
4. Not have any previous representative playing history, including at local league level, in the last 2 years.
5. Be deemed size appropriate. The League, or it's nominee, at their discretion may use the approved weight for age charts provided by Queensland Health.
6. Not be eligible for 'portability' permit to any other competition.

Should an individual qualify based on the above the Sunshine Coast Junior Rugby League at their discretion may also give consideration to:

1. The current club player numbers in the age group of which the player is seeking exemption to play in.
2. The current club player numbers in the most age appropriate age group for the player seeking exemption.

Ongoing review of the players performance should exemption be granted. This may include directing the player to participate in their most age appropriate at any stage

1.9 U13 – U17 GRADING STRUCTURE AND ELIGIBILITY

Players within the same age division who have played more than (5) games in the premiership competition cannot return to a lower graded team. Teams found to be in breach of this rules will be fined according to the Schedule of fees and charges.

Clubs with more than 1 team in the under 12 to Under 17 (inclusive) must name a minimum of players that must play in the highest division or in the case of the preseason the highest seeded team. These players must include members of the Rugby League Ipswich Juniors, schoolboy's representatives, divisional Representative players and Queensland Indigenous representative players from the preceding 12 months. A minimum number of 8 players for under 13 to 16 and a minimum of seven (7) players for the under 17 age group will be required. Teams found to have breached this rule will be subject to fines on the club.

Lateral movement will be permitted by players not quarantined into higher teams. This will be permitted for a maximum of eight (8) games in the premiership season only and excludes finals games (that is, prior to the finals series commencing team lists must be lodged and players cemented into either one team or another). Team lists for finals will need to be submitted prior to finals series commencement. Teams found to have to be in breach of this rule will be fined according to the Schedule of fees and charges and the possible removal of points.

JUNIOR AND SENIOR LOCAL LAWS

The RLI Manager (or nominee), in conjunction with the referee and team's management (as applicable) will make any decision on postponing or cancelling any scheduled match for emergency circumstances.

After the commencement of a match, a referee may suspend play if in his/her view continuation of play would place the safety of players or others at risk.

If a match is delayed due to severe weather, a decision will be made by match officials in consultation with team management on the length of delay.

Where a match is in progress and is stopped due to an emergency, the following action is applicable:

- An emergency is considered a “time out” and as such a direction will be given by the referee as to the field position, possession and the number of tackles at the time of cessation of play
- Should the match recommence in a reasonable time, play will continue in terms of the “time out” call from the referee
- If the match cannot recommence, the circumstances shall be reported to the RLI Manager
- Competition matches may only be deemed cancelled, delayed, postponed or abandoned by approval of the RLI Manager

If the referee suspends play and the match is subsequently cancelled or abandoned there shall be no replay

1.10 JUNIOR AND SENIOR TIME OUT FOR INJURY

Time-out will apply whilst an ambulance is “IN” the field of play.

Senior competition

A Grade = during both halves.

Reserve grade/Under 19 and C grade = no time off for injury.

Junior competition - There is no “time-out” in season competition matches for junior fixtures except - **In the last ten minutes of games during the last three junior rounds there will be time off for injury.**

2.0 JUNIOR AND SENIOR COMPETITION FORMAT

2.1 SENIOR COMPETITION FORMAT

Competitions shall be conducted over the following timeframes:

| Competition | Structure |
|---------------|--------------------------------------|
| A GRADE | Eighteen (18) competition rounds |
| Reserve Grade | Eighteen (18) competition rounds |
| C Grade | TBC (Determined on team nominations) |
| Colts | Eighteen (18) competition rounds |

All matches shall be played under the laws of the Game and guidelines set out by the governing body as follows:

| Age | Rule | Time Allocation | Timing |
|---------------|----------------------------|-------------------|-----------|
| Colts | As per International Rules | 1 hour 30 minutes | 2 x 35min |
| Reserve Grade | As per International Rules | 1 hour 30 minutes | 2 x 35min |
| C Grade | As per International Rules | 1 hour 30 minutes | 2 x 30min |
| A Grade | As per International Rules | 1 hour 40 minutes | 2 x 40min |

RLI shall have the power to declare games as a no result should there be evidence proper rules and/or times were not observed.

2.2 JUNIOR COMPETITION FORMAT

Competitions shall be conducted over the following timeframes:

| Competition | Structure |
|-------------|--|
| U6-U12 | Fourteen (12) non-competition rounds with no points or finals series |
| U13-U17 | Fourteen (14) competition rounds Finals |

All team nominations are to be forwarded to the RLI Administration a minimum of two (2) weeks prior to the scheduled commencement of pre-season/trial matches.

Team Affiliation deadline for additions and withdrawals is at the completion of the Grading rounds of the current football season. After this deadline fees will be charged as per the Schedule of Fees and Charges.

Clubs with more than 1 team in the under 13 to Under 17 (inclusive) must name a minimum of players that must play in the highest division or in the case of the preseason the highest seeded team. These players must include members of the Rugby League Ipswich Juniors, schoolboy's representatives, divisional Representative players and Queensland Indigenous representative players from the preceding 12 months. A minimum number of 8 players for under 13 to 16 and a minimum of seven (7) players for the under 17 age group will be required. Teams found to have breached this rule will be subject to fines on the club.

RLI has the authority to alter teams where the results indicate clubs are not adopting the grading of teams evenly, in addition to applying penalties as deemed appropriate to both teams and club.

All matches shall be played under the laws of the Game and guidelines set out by the governing body as follows:

| Age | Rule | Time Allocation | Timing |
|-----------|-----------------------------------|-------------------|-----------|
| U6 | As per guidelines provided by RLI | 50 minutes | 4 x 8min |
| U7 – U9 | As per Junior League Rules | 50minutes | 4 x 8min |
| U10 – U12 | As per Junior League Rules | 50 minutes | 2 x 20min |
| U13 – U17 | As per International Rules | 1 hour 10 minutes | 2 x 30min |

RLI shall have the power to declare games as a no result should there be evidence proper rules and/or times were not observed.

2.3 JUNIOR AND SENIOR COMPETITION POINTS

Competition points shall be allocated during the competition season in the following manner: inclusive:

- A win shall be allocated three (3) points
- A draw shall be allocated two (2) points
- A loss shall be allocated one (1) point
- A bye shall be allocated three (3) points
- A team receiving a forfeit shall be allocated three (3) points in addition to a:
 - 50-0 score result (Seniors)
 - 30-0 score result (Juniors)
- A team forfeiting shall be allocated zero (0) points in addition to a:
 - 0-50 score result (Seniors)
 - 0-30 score result (Juniors)

2.4 JUNIOR AND SENIOR CLUB CHAMPIONSHIP POINTS

The President's Cup will be awarded to the top Junior team at the conclusion of the premiership rounds in the highest division only for Under 13 to 17's. Positions 1 and 2 will be decided firstly on points awarded for wins then for and against differential.

Club championship points will be allocated for competition games only and will exclude all finals series. Club Championship points are formulated as follows:

Please note to be considered for the club championship your club must field eight (8) teams in the competition.

| CLUB CHAMPIONS POINTS SYSTEM | |
|---------------------------------|----------|
| 1 st Place | 4 Points |
| 2 nd Place | 3 Points |
| 3 rd Place | 2 Points |
| 4 th Place | 1 Point |

Club Championship totals are achieved by adding the total points for each club after the last competition round, then dividing the figure by the number of teams a club is fielding in the competition ages groups. If a club fields a composite team, that team will be included in the total team count for both clubs.

*Note a composite team's total club championship points will be divided evenly between the two composite clubs.

3.0 JUNIOR AND SENIOR GAME MANAGEMENT

3.1 NOMINATION OF JUNIOR TEAMS

For a club to nominate 1 team it must attain a minimum number of registered players:

Under 6,7, 8 and 9 = 6 registered players

Under 10 and 11 = 8 registered players

Under 12 to Under 17 = 9 registered players

The maximum number of registered players per team:

Under 6 = 10 players

Under 7, 8 and 9 = 15 players

Under 10 and Under 11 = 19 players

Under 12 and Under 13 = 21 players

Under 14 to Under 17 = 24 players each in the first 2 teams only and 22 players in the 3rd team.

Each club is only allowed to nominate the following number of teams in each age division:

Under 6, 7, 8 and 9 = 6 teams

Under 10,11 and 12 = 4 teams

Under 13 to Under 17 = 3 teams

Clubs with more than 1 team in the under 13 to Under 17 (inclusive) must name a minimum of players that must play in the highest division or in the case of the preseason the highest seeded team. These players must include members of the Rugby League Ipswich Juniors, schoolboy's representatives, Divisional Representative players and Queensland Indigenous representative players from the preceding 12 months. A minimum number of 8 players for under 13 to 16 and a minimum of seven (7) players for the under 17 age group will be required. Teams found to have breached this rule will be subject to fines as per the Schedule of Fees and Charges.

Once a team is graded, it remains in that grade for the season.

Any request for a re-grading must be made to RLI Manager prior to Round 1 of competition.

Teams requesting to be dropped down a Division after Round 1 will be ineligible to play finals in that lower Division should that request be approved.

Team nomination deadline for additions and withdrawals is at the completion of the grading rounds of the current football season. After the deadline fees will be charged as per the Schedule of Fees and Charges.

3.2 TEAM NUMBERS

The number of players on a team are as follows:

| AGE GROUP | NUMBER OF PLAYERS ON FIELD PER TEAM | MINIMUM NUMBER OF PLAYERS ON FIELD PER TEAM | MAXIMUM NUMBER OF PLAYERS PER TEAM |
|---------------------|-------------------------------------|---|------------------------------------|
| U6 | 6 | 4 | 10 |
| U7 | 6 | 4 | 15 |
| U8 – U9 | 8 | 6 | 15 |
| U10 - U11 | 11 | 8 | 19 |
| U12 | 13 | 11 | 21 |
| U13 – U17 | 13 | 9 | 24 |
| Senior Competitions | 13 | 9 | N/A |

[NRL JUNIOR RUGBY LEAGUE LAWS](#)

[RUGBY LEAGUE LAWS OF THE GAME INTERNATIONAL LEVEL](#)

3.3 JUNIOR AND SENIOR REPLACEMENTS / INTERCHANGE RULE

A replaced player must have left the field of play prior to the interchange player handing an interchange card numbered 1-8 or 10 to the Interchange Official and taking his place on the field.

If a team elects to interchange a bleeding player who is forced to leave the field, such an interchange will be included in the total number of interchanges permitted.

In Senior competitions the Ipswich Referee Association will appoint the Interchange Official.
In Junior competitions a duty official appointed to the benches will act as the "Interchange Official".

[NRL JUNIOR RUGBY LEAGUE LAWS](#)

Senior Competitions:

Colts = 10 interchanges & 6 reserves

C Grade = 10 interchange and 6 reserves

Reserve Grade = 10 interchange and 6 reserves

A Grade = 8 interchanges and 4 reserves

Under 13 to Under 17 Age Groups

U6 - U9 – All players listed on the game sheet must play a minimum of two unbroken quarters of the football match.

U10 -U12 = All players listed on game sheet must play one (1) unbroken half of the football match.

Under 13 – Under 17 One Competition = 10 interchanges and 6 reserves

Under 13 – Under 17 Development = 10 interchanges and 6 reserves

Under 13 – Under 17 Premier Grade = 8 interchanges and 4 reserves

DH & FR BIBS

DH and FR vests must be used in ***all Under 8 to Under 12*** matches, with nominated DH and FR's to be substantially active in those positions. At a minimum, players will be required to rotate vests following each period of play. A player who has worn a vest and rotates with another player, may not wear the vest again during the game.

[RUGBY LEAGUE LAWS OF THE GAME INTERNATIONAL LEVEL](#)

3.4 JUNIOR AND SENIOR FORFEITS / POSTPONEMENTS

Forfeit – Local Law

The Rugby league Ipswich Office is to be Notified of all forfeits. Notice is required as below:

- For all Friday night scheduled fixtures – prior to 9pm Wednesday of that fixture date.
- For all other fixtures – prior to 9pm Thursday of the fixture week.

All forfeits outside of these times will be considered a Late forfeit. All forfeits will incur a fine as per the schedule of fees and charges. Clubs will be required to show cause as to why any team forfeiting 2 matches should not be deregistered. A team forfeiting on a third occasion will automatically be removed from the competition and penalties will apply. Late notice of forfeits will require the forfeiting club to be responsible for all Match officials' fees in addition to the Late Forfeit fine.

These penalties will be paid to RLI Administration with 50% to going to the opposition team – 25% to RLI and 25% to the host venue as long as the host venue is not the club forfeiting, if this is the case then RLI will retain 50% of the fee.

Forfeit Charges

A Grade: - Early \$750.00, Late \$3000.00
Reserve Grade: - Early \$250.00, Late \$ 1000.00
Colts: - Early \$150.00, Late \$500.00
C Grade: - Early \$250.00, Late \$1000.00
U6 – U17: - Early \$50.00, Late \$200.00

SENIOR Clubs must wherever possible not forfeit an A Grade match. Reserve and Colts matches must be forfeited first to ensure an A Grade team is able to take the field. Any forfeit of a Reserve, C Grade or Colts team must be discussed with the Area Manager and League Chairman prior to a decision being made.

To be clear, if a club forfeits a match, the club must forfeit the lower grade team first.

All other standard competition forfeit rules apply and are subject to the schedule of fees and charges.

3.5 JUNIOR AND SENIOR INJURY REPORTING *Refer to part D of this document for further information.*

[NRL ON-FIELD POLICY](#)

[NRL INJURY REPORT FORM](#)

All injury reports must be submitted with game sheets to the RLI Administration ipswich@grl.com.au
No later than 5pm the Sunday following the match.

3.6 JUNIOR AND SENIOR INCIDENT REPORTING

All Match Review Committee decisions shall be based on one of the following: -

- the written On-Field Incident Report;
- a written complaint received by the RLI Manager relating to an alleged incident and any such further evidence (e.g. video evidence of the incident) as determined by the Match Review Committee; or
- a written complaint received by the RLI Manager from the President of an affected player's Club.

The following procedure is to be followed for all match day incidents;

- All such Referees On-field Incident Reports must be completed on the day of the alleged incident and prior to the referee leaving the ground.
- The duplicate copy of the report must be provided to the player or his/her Club representative on the day of the alleged incident.
- The original Report must be forwarded to the RLI Manager for on forwarding to the relevant Match Review Committee within one (1) business day of the player's alleged misconduct.
- All Match Officials via the host club must submit On Field Incident Reports to the RLI Manager immediately upon completion of the relevant match.

See Part E of this document for further information

3.7 JUNIOR AND SENIOR SUSPENSIONS

The match referee has the discretion to suspend for ten (10) minutes or to dismiss a player for on field misconduct.

Junior and Senior Temporary (SIN BIN)

A player receiving a temporary suspension from the referee shall immediately leave the field and enter the sin bin area allocated by the home team and remain there until the end of the temporary suspension period.

The time of any temporary suspension period shall be ten (10) minutes of playing time; from the time the sin binned player leaves the field of play (crosses the touch line). If the referee signals time off and the game clock is stopped, the temporary suspension clock will also stop and recommence once the referee signals time on.

Suspension periods do not include half time or any other break (i.e. drink break or injury).

Players re-entering the field of play shall do so from an onside position after reporting to the touch judge.

Junior and Senior Permanent (SEND OFF)

Any play permanently sent from the playing field must immediately retire to the dressing room until changed and out of his/her playing uniform.

Under no circumstances can a dismissed player return to the players bench/playing field.

The referee shall complete an Incident Report immediately after the completion of the match and lodge the form with RLI Manager in accordance with Incident Reporting requirements.

4.0 FINALS ELIGIBILITY

4.1 JUNIOR COMPETITION U13 – U17

- A player must play at least five (5) season fixtures for his Club before being eligible to play in Semi, Preliminary and Grand Finals.
- Bye rounds do not count towards a player's total games.
- Pre-season fixtures, RLI Junior Representative and Jets matches do count towards a player's total games for the premiership season.
- Clubs may apply to RLI Manager for exemptions in cases of serious injury, forfeited games, cancelled games etc.
- Forfeits – Players in Forfeit Receiving Teams can have the game included in their finals eligibility game count providing they were selected to play the scheduled game and their name has been recorded on the match sheet. This match sheet must be entered online as per regular weekly submission. Players in Forfeit Giving Teams will not be able to have the game included in their game count.

4.2 SENIOR COMPETITION

QRL RULES, REGULATIONS & BY-LAWS OF QUEENSLAND RUGBY LEAGUE LIMITED

(REF: STANDARD COMPETITION RULES FOR SENIOR COMPETITIONS WITHIN THE QRL SOUTH EAST QUEENSLAND DIVISION 3.5)

3.5 Qualification to Play Finals

- (a) A player participating in the A Grade, Reserve, C Grade or Colts competition (the Grade) will qualify to play finals football provided he has played in a minimum of one third of competition matches in the regular season for a club in a Football Year. The guiding principle is that a player will always be allowed to play up a competition level but not down unless that player has played in the required number of qualifying matches in this lower competition grade.
- (b) Finals eligibility in each competition grade will be determined once the player has participated in a minimum of one third of the total competition matches for a club in that grade in a Football Year.
- (c) Finals eligibility also will be determined in each grade for a player by the majority of games played in each competition grade for that club in a Football Year, subject to the minimum qualification detailed in section 3.5 (a) and (b).
- (d) If the higher competition grade for a players' club continues to participate in the current Football Year, a player will not be eligible to participate in a lower level finals series unless the player has failed to gain selection in the higher- level team playing on the same weekend.
- (e) A player participating for a club in more than one (1) competition grade on a weekend will only be eligible to record the lowest grade match for that weekend for finals purposes. Forfeit games will count as a match provided that a completed match report is lodged in accordance with Local League policy. Only players listed on the match sheet of the forfeit receiving team will be recorded.

4.1.4.1 FINALS QUALIFICATION NEW RULE – [REFER TO QRL CIRCULAR 369](#)

A player who is dual registered with a Local League Club Competition and a Major Competitions Club may participate in Local League Competition finals if he or she has;

- a) Participated in at least 1 game previously in the current season and is contingent on the Major Competition

team for which they have played most matches in the relevant season still being active in the competition. Noting that once a player has played a final in a Local League Competition match he/she is deemed eligible for that finals series;

or

b) Once the team becomes inactive in the Major Competition the player must have played the required number of games prescribed in the local league by-laws to participate in finals matches.

ALL Players in Forfeit Receiving Teams can have the game included in their finals eligibility game count providing they were selected to play the scheduled game and their name has been recorded on the match sheet. This match sheet must be entered online as per regular weekly submission. Players in Forfeit Giving Teams will not be able to have the game included in their game count.

4.3 JUNIOR AND SENIOR FINAL SERIES

UNDER CONSTRUCTION RLI will inform clubs via email when completed.

PART D



PART D – SAFE PLAY & POLICIES

1.0 WELFARE AND EDUCATION

1.1 CODE OF CONDUCT

All Persons shall comply with the National Code of Conduct

Players and Officials - The competition and its participants are bound by the Code of Conduct administered through the QRL.

Any breach of the Code of Conduct is subject to penalty by RLI through its Judiciary and Disciplinary Tribunals including the right to deduct premiership points in competition grades.

[NRL CODE OF CONDUCT](#)

The Rugby League Code of Conduct provides all participants – players, parents, coaches, referees, spectators and officials – with some simple rules that assist in delivering a safe and positive environment to everyone involved in the game. Within that safe environment, every Rugby League participant has the best chance to enjoy the game.

By accepting the standards of behavior in the Code, we provide opportunities for young boys and girls to grow on the field– we build good players, good citizens and good communities in which Rugby League is a social asset.

It is strongly recommended that everyone connected with Rugby League adopts these rules as an essential part of the way they contribute to our great game.

RLI STANDARD REQUIREMENTS FOR PLAYERS AND COACHES

All players and coaches must:

- Wear and use only approved clothing and equipment at training and in matches;
- Not wear or display any unauthorized commercial logo on any article of clothing or equipment whilst at training, in matches or at any time as directed by team management;
- Maintain their personal appearance and dress in public deemed appropriate when representing their club;
- Accept all reasonable direction of their team management;
- Not without prior approval of the Region/RLI, write any article for publication or make comment, which is deemed to be detrimental to the interests, welfare and image of the Game;
- Not during or following a match breach the Code of Conduct including abuse of referees and officials and/or acting in a provocative manner towards such persons;
- Not engage in any conduct detrimental to the spirit or image of the game;
- At all times behave in public in a professional manner and must engage in any public acts of misconduct or unruly behavior while representing the Game at QRL, Region, RLI or club level; and
- Not vilify any other person whilst representing the Game at any level including speaking in a manner which is intended to offend, insult, humiliate, intimidate, threaten, disparage or vilify another person based on that person's race, religion, colour, sex, sexual preferences, impairment or national/ethnic origin.

1.2 BLEEDING PLAYERS & HYGIENE

[NRL INFECTIOUS DISEASE POLICY](#)

Strict procedures are to be followed in all cases where a player is bleeding, or his person, clothing or equipment has been contaminated by blood.

If a referee notices bleeding or blood contaminated player, he will immediately stop play and call time out and signal to the Sports Trainer/ League safe to attend to the player. The Sports Trainer/League safe will enter the field of play and assess whether the player can be quickly treated on the field or requires treatment/management off the field. If a League

Safe assesses that treatment of injuries are required, they MUST signal a Sport Trainer to attend to the treatment/management.

If a player is to be treated on the field, the referee will instruct the player to drop out the back for that purpose and play will recommence.

If a player requires treatment off the field, the match will not recommence until the player has left the field.

Should a player be required to leave the field, the player may be interchanged, or alternatively the team can elect to temporarily play on with 12 players however the match will not be held up while the bleeding player receives treatment if other than the initial assessment.

If the referee stops the play again for the same player/wound, the player must be taken from the field and treated. They can either be interchanged or the team plays with 12 players until the bleeding player returns.

The referee will stop play to replace a bleeding player, but a trainer must advise the referee that an interchange is going to take place.

If a bleeding player that has left the field, who has not been interchanged, he may return to the field at any time provided it is from an on-side position and report to the interchange official or the touch judge. If the player has been interchanged, he/she may only return to the field through the interchange official as a normal interchange player.

A bleeding player requiring treatment by way of staples/stitches must be removed to the dressing room or medical facility for treatment.

After all treatment to bleeding players, the wound must be bandaged or covered to protect the injury and eliminate the further bleeding and risk of transmission of blood-borne infectious diseases.

Any person, clothing or equipment contaminated by blood whether a wound to one's self or through contact with a wounded player shall be addressed immediately by a trainer to ensure player, clothing and equipment is free from blood contamination prior to being permitted to re-join play.

Contaminated and blood-stained articles and dressings are to be placed in appropriate "contaminated waste" disposal bags.

1.3 HEAT GUIDELINES

[QRL HEAT GUIDELINES](#)

For any competition match where the prevailing weather conditions necessitate relief from the normal playing conditions, the following concessions may apply

- Referees call a 1-minute timeout approximately halfway through each half to allow players a drink break. Players remain on the field attended by trainers. No coaching staff are permitted on the field
- The half time interval may be extended and shall be subject to agreement between match and team officials.

In the event of extreme heat conditions, and subject to approval of RLI Administration, the commencement of a match may be delayed. The implementation of measures under extreme heat conditions shall be the sole discretion of RLI Administration.

QRL Abeyance Period It is important to note that the QRL has an Abeyance Period for rugby league matches, trials and carnivals involving any Body which is affiliated with the QRL. **The Period will commence on the third weekend of October and finish after the second weekend of January inclusive.** It is stressed that if a QRL Affiliated Body or its players participate in a Rugby League event as outlined during the Abeyance Period it not only breaches QRL Policy but will also NOT be covered under the QRL Insurance Policy.

1.4 INJURY (WH&S)

In the event of a serious injury to a player, spectator or any other person attending a match, it may be necessary to report the incident to Workplace Health and Safety under the Workplace Health and Safety Act 2011.

There are severe penalties for people who fail to comply with health and safety duties. All incidents of serious injury should be recorded, and a summary referred to the RLI League Manager as soon as practicable after the event

Any player injured must submit a medical certificate to RLI Administration Unit within 10 days of the injury occurring to allow any missed games to count towards finals eligibility.

Head Injury Assessment (HIA)

[NRL HEAD INJURY GUIDELINES](#)

[NRL THE MANAGEMENT OF CONCUSSION IN RUGBY LEAGUE](#)

[NRL - COMMUNITY HEAD INJURY RECOGNITION AND REFERRAL FORM](#)

[NRL RETURN TO PLAY POLICY](#)

1.5 SOCIAL MEDIA POLICY

In accordance with [QRL SOCIAL MEDIA POLICY](#)

Social media is changing the way we communicate.

QRL policy has been developed to inform our community about using social media so people feel enabled to participate, while being mindful of their responsibilities and obligations.

QRL policy provides practical guidance allowing all parties to benefit from the use of social media, while minimizing potential risks and protecting those involved.

QRL policy assists to establish a culture of openness, trust and integrity in all online activities. This policy should be made available to all those engaging with a club or league. It also includes details of breaches of the policy.

Use common sense.

Whenever you are unsure as to whether the content you wish to share is appropriate, seek advice from others before doing so or refrain from sharing the content to be on the safe side.

When using social media, the lines between public and private, personal and professional, may be blurred. Remember, you are an ambassador for the game.

1.6 ANTI-DOPING POLICY

Anti-Doping Policy of the Australian Rugby League Commission Limited, National Rugby League Limited, the NSWRL, the QRL, the CRL and our member and sub-member organizations, adopted by the Queensland Rugby League. Anti-Doping Policy the above document, in its most current form, is available for download from the Queensland Rugby League website.

[NRL ANTI-DOPING POLICY](#) NB: A junior player can be subject to testing.

PART E



PART E – MATCH REVIEW & JUDICIARY TRIBUNALS

1.0 JUDICIARY TRIBUNALS

In accordance with [QRL RULES, REGULATIONS AND BY-LAWS – PART 5 TRIBUNALS](#)

All RLI Tribunals will be governed by the Rules, Regulations and By-Laws set by QRL in Part 5 of *Rules, Regulations and By-Laws of Queensland Rugby League Football Limited*. (See Link above)

It should be noted that there will be fees applicable to any appeal as follows:

| JUNIOR COMPETITION | | |
|----------------------------------|-------|------------------------------|
| Appeal against charge or grading | \$100 | Refunded if appeal is upheld |
| SENIOR COMPETITION | | |
| Appeal against grading | \$100 | Refunded if appeal is upheld |
| Appeal against charge | \$300 | Refunded if appeal is upheld |

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Tribunals – Match Review/Judiciary/Disciplinary Timeline

3.5 Disciplinary/Match Review and Tribunal timelines: -

- Sunday 5pm – All Referee Reports to be received by the League,
- Tuesday 5pm – Match Review Summary Sheet distributed to all clubs,
- Wednesday 3pm – Clubs to advise League whether early guilty plea or challenge decision at Disciplinary/Judiciary Hearing.
NB: if no response is received by League, this is deemed an early guilty plea,
- Disciplinary/Judiciary Tribunal Hearing (date to be advised),
- Friday 3pm – Disciplinary/Judiciary Sheet distributed to all clubs and letter confirming decision sent to club.

PART F



PART F – FINANCIAL MANAGEMENT & INSURANCE

1.0 FINANCE

1.1 FINANCIAL REQUIREMENTS

(In accordance with: [QRL RULES, REGULATIONS AND BY-LAWS 3.6](#))

Every affiliated club of Rugby League Ipswich shall keep the standard set of financial accounts in a manner laid down under the Rules of the QRL.

Clubs will submit quarterly financial reports to RLI Administration within 14 working days of the end date of the quarter. These reports shall include a profit and loss statement and a balance sheet (noting all cash in bank accounts, accounts payable and accounts receivable balances are recorded)

The quarter financial dates are as follows:

- October 1st - December 31st
- January 1st - March 31st
- April 1st - June 30th
- July 1st - September 30th (end of year audited report)

All funds raised for a club must be held in an account in the club's name under the control of the club's executive.

By no later than the 15th of November each year, all clubs within RLI jurisdiction shall provide to RLI its Annual Report and Financial Statements with an Auditor's Certificate and completed QRL Clearance Declaration Form attached thereto for the preceding Financial Year.

RLI will review these documents and advise the Region of any club which in their opinion is seen to be in financial difficulty and/or whose liabilities exceed its assets. Each club is required to notify RLI forthwith of any significant change to the club's financial position that could affect the ongoing viability of the club.

Each club within RLI jurisdiction with a Leagues Club shall submit the following to RLI

- (a) On or before the 30th November each year a budget for the forthcoming season for club and associated Leagues Club prepared by the appointed Auditor of the club and Leagues Club incorporating a statement of the estimated total commitment for player and coaching fees (including bonuses)
- (b) Such other financial information concerning the club and/or associated Leagues Club as RLI or the Region may from time to time require

1.2 DEFAULT PLAYER LISTS

All clubs are required to monitor their own player defaults

The minimum default amount is \$50.00.

Players are not to be held liable for their friends / family members defaults with the club.

Any club who permits a Junior or Senior player to play in matches after June 30th, when that player has not paid their registration fees will be deemed to have paid those fees on the player's behalf and shall carry the financial burden of the unpaid fees.

1.3 MATCH OFFICIAL PAYMENTS

1.3.1 Junior Competition

U6 to U9 match officials are to be paid direct by the host club on the day.

U10 to U17 Appointed match official fees are divided equally between the two teams participating with the exception of a late forfeit when the team forfeiting must pay all of the referee fees.

1.3.2 Senior Competition

The host club pays for all the match official fees.

1.4 FORFEIT FINES

(This is in addition to the match official costs for a late forfeit)

A Grade: - Early \$750.00 / Late \$3000.00

Reserve Grade: - Early \$250.00 / Late \$ 1000.00

Colts: - Early \$150.00/ Late \$500.00

C Grade.: - Early \$250.00 / Late \$1000.00

Under 6 to Under 17: - Early \$50.00 / Late \$200.00

1.5 TRIBUNAL / JUDICIARY ADMINISTRATION FEES

| | |
|--|----------|
| Junior Grade or charge appeal | \$100.00 |
| Senior Grade appeal if pleading not guilty | \$300.00 |
| Senior Grade pleading guilty but seeking a downgrade to the charge | \$100.00 |

1.6 TRANSFER APPEAL ADMINISTRATION FEES

| | |
|---|----------|
| Junior appeal for special circumstances | \$200.00 |
|---|----------|

1.7 FINES AND OTHER SANCTIONS

Rugby League Ipswich has the power to invoke fines and other sanctions including loss of competition points if the Rules of the Game have been breached and penalties are warranted. RLI has the power to suspend a player from further representative games and club fixtures if representative fees are not paid in full by the due date.

1.8 SCHEDULE OF FEES AND CHARGES

Rugby League Ipswich has a 2021 Schedule of Fees and Charges.

[FEES SCHEDULE – CLICK HERE](#)

2.0 INSURANCE

Players that were not registered in the previous football season and are not yet registered for current season are required to complete a trial and train form.

[2021 TRIAL AND TRAIN FORM](#)

In accordance with [QRL RULES, REGULATIONS AND BY-LAWS – PART 7](#)

2.1 PLAYER AND OFFICIALS AND TEAM INSURANCE



Gallagher

Please note that the 2021 insurance program coverage, commences from the 1st of January 2021. In order to be insured in 2021, from the 1st of January 2021, clubs must ensure players are registered and you are following all rules and regulations of the QRL (including but not limited to player registration, trial and train processes, COVID-Safe plans and QRL sanctioning processes). The 2021 QRL Insurance Declaration is required to be completed and submitted before the **28th of February 2021**. [CLICK HERE TO ACCESS THE 2021 QRL INSURANCE DECLARATION](#)